UNION
C O L L E G E
Password Policy

Password Requirements

All users whether current or new shall have a strong password based on the criteria below:

- Must be at least 12 characters in length
- Must contain at least one number (0-9)
- Must contain at least one upper case letter (A-Z)
- Must contain at least one lower case letter (a-z)
- Must contain at least one special character (!, #, $, etc.)

Must not contain user's name or other common phrases.

Password requirements will be enforced by Microsoft policy.

Multi-factor Authentication

Multi-factor authentication will be enabled for Office 365 for all user accounts.